

REQUIREMENTS FOR RESEARCH WORKS TO BE PUBLISHED IN THE JOURNAL *ECONOMICS AND MANAGEMENT: CURRENT ISSUES AND PERSPECTIVES*

The scholarly journal *Economics and Management: Current Issues and Perspectives* will be issued three times in 2011:

- *First issue* will be published in April (article submission deadline: February 1)
- *Second issue* – in August (article submission deadline: June 1)
- *Third issue* – in December (article submission deadline: October 1)

1. General requirements

1. Articles that are based on research in economics, management and administration and analyze issues relevant to these sciences are published in the journal “Economics and Management: Current Issues and Perspectives”. In the journal there are published empirical and theoretical articles that contribute to knowledge in sciences of economics, management and administration, present results of original scientific research, expand and deepen the understanding of objects of these fields. Other works are also published in the journal, for example, reviews of doctoral dissertations, textbooks, monographs, and other science books.
2. The articles must be prepared following the general international requirements for research publications on social sciences.
3. The article must contain a clearly formulated research aim, a substantiation of the scientific problem relevant to sciences of economics, management or administration which is dealt with in the article by presenting its level of investigation in academic literature, and research results must be given and substantiated.
4. The scientific problem raised in the article must be analyzed by referring to scholarly literature and the latest publications of scientific research, by providing references to them in the text and giving the works cited in the list of references. The list of references (at least 20 entries) must include no entries not referred to in the text of the article.
5. The articles must be written in Lithuanian, English, or Russian. The articles must satisfy standard language usage requirements.
6. The length of the article must be 5-15 pages.
7. Material in the article must be presented in the following order and following these requirements:
 - **Title of the article** (short yet informative, reflecting the essence of the article).

- **Name(s) and surname(s), workplace(s) (including address), and e-mail address(es) of the author(s).**

- **Abstract** (about 500 characters long) in the language of the article. The abstract must briefly describe the contents of the article.

- **3-6 keywords** in the language of the article.

- **Introduction** (describes scientific concerns and relevance of the article, names research subject and aim, presents methods of the research as well as current level of research on this matter).

- **Theoretical framework of the research*** (provide a definite title) (theories and concepts that were followed in the research; relation of the presented research with other similar scientific research).

- **Research methodology*** (describes research methods and instruments used, presents research sample and stages, points out methodologically important data collection and analysis procedures).

- **Analysis of research results or scientific problem** (research results and their analysis are presented, analysis of the scientific problem is done).

- **Conclusions/Summarisation/Discussion** (brief and structured conclusions and generalisations are drawn which reflect the set aim of the article, results are discussed and interpreted, their relation to other scientific research is analysed).

- **References** (requirements for the list of references are given at the end of this document).

- **Summary and keywords in English** (if the article is written in Lithuanian) or in Lithuanian, German, French or Russian (if the article is written in English) (at least 5000 characters). The summary in other language than the article must reflect research problem, research methodology (for an empirical research), the main results and conclusions of the article.

* The parts of an article mandatory for articles based on empirical research.

2. Layout requirements

The article must be laid out on an A4 size (210 x 297 mm) page, text single spaced, in *Times New Roman* font and in a single column. Margins must be 2 x 2 x 2 x 2 cm. The article must be fully compatible with Microsoft Word text processor (not older than version of 2003) for *Microsoft Windows* operating system. Additional layout requirements that must also be followed:

Title of the Article (14 pt, Bold)

Author's Name Surname ¹, Author's Name Surname ² (12 pt, Bold)

¹ First author's workplace, its address (10 pt, Normal Italic)

First author's e-mail address (10 pt, Normal Italic).

² Second author's workplace, its address (10 pt, Normal Italic)

Second author's e-mail address (10 pt, Normal Italic).

Abstract (11 pt, Bold)

Abstract text (10 pt, Normal, first line indentation 0.6 cm).

Keywords (10 pt, Bold, first line indentation 0.6 cm.): keywords written in 10 pt, Normal.

Introduction and other following titles of structural parts of the article (12 pt, Bold)

Text within chapters in 11 pt, Normal, first line indentation 0.6 cm.

References (10 pt, Bold)

1.
2.

Author's surname, Name initial (10 pt, Normal)

Title of the article in English or another language other than that of the article (10 pt, Bold)

Summary (10 pt, Normal)

Summary text in Lithuanian/English/German/Russian/French language (other than that of the article) (10 pt, Normal, first line indentation 0.6 cm).

Keywords in the same language as the summary (10 pt, Bold Italic, first line indentation 0.6 cm.): keywords written in 10 pt, Normal.

Requirements for references in the text

Citing possibilities	Example
Reference to a publication by one author: (Author's surname, year)	The study (Smith, 2009) revealed that... According to Brown (2009), ...
References to different publications by different authors are separated by semicolons	Researches (Smith, 2009; Brown, 2010; Gary, 2008) suggest ... In the works by Smith (2009) and Brown (2010) ...
When there are 3 or more authors	First reference: Smith, Brown and Gary (2010). Further in the text: Smith et al. (2010).
When the author of a publication is an organization or it has no author	It has been found (Lithuanian Department of Statistics, 2008) that ...

Requirements for tables

Tables in the article text must be numbered using Arabic numerals. The word "Table" and its number are placed at the right margin. Title of the table (11 pt, Bold) is centred in a new paragraph. Text within the table must be formatted as follows: 10 pt, Normal, e.g.:

Table 1

Title of the table			
No.	Question	Group A	Group B
1.	Text 1	5	8
2.	Text 2	7	3

If a provided table or its part has been published in another source, that source must be indicated below the table (10 pt). If the provided table has been originally drawn by another author, page number must be indicated.

Requirements for figures (pictures)

Drawings (pictures, charts, diagrams) in the paper are numbered using Arabic numerals. The abbreviation 'Fig.', number (11 pt, Bold) and title (11 pt, Normal) are placed below the drawing, e.g.:

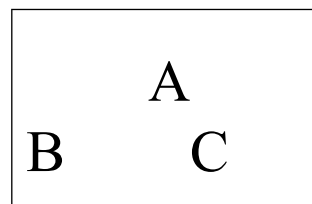


Fig. 1. Title of the figure

The same font of legible size must be used for all texts within the drawings throughout the paper. Drawings (in grayscale) must be prepared so that the publisher can make font changes and other corrections if necessary. When an adapted drawing or original drawing taken from other author is used, its primary source must be indicated below the figure title (10 pt). If original drawing taken from other author is used, then source page number must be indicated.

When the publication has no author and its title is long	Profit increased (Company Financial Indicators ..., 2007)
Different publications by the same author with the same year of publication	This idea is pointed out by several researchers (Smith, 2005a, 2005b, 2005c; Johnson, 2008a, 2008b).
Exact citation of other author (up to 40 words)	“learning is a continuous process” (Gary and Smith, 2008, p. 156).
Citation of a legal act or other legal document from “Valstybės žinios”	(Žin., 2008, No. 48-1857)
Secondary source is referred to <u>Note:</u> secondary source is included in the list of references (Brown, 2010).	Seidenberg and McClelland (2006), cited by Brown (2008), found that...

Requirements for the list of references

Items on the list of references must be listed in the source language, in **alphabetical order**, Latin script first (e.g. Lithuanian, English) followed by other scripts (e.g. Russian). Extensive use of sources cited in Thomson Reuters (<http://science.thomsonreuters.com>) is mandatory.

Guidelines for formatting the list of references:

1. Regularly published source

Perry, J. L., Brudney, J. L., Coursey, D., Littlepage, L. (2008). What drives morally committed citizens? A study of the antecedents of public service motivation. *Public Administration Review*, 68 (3), 445-458.

2. Irregularly published source

Zakarevičius, P., Kvedaravičius, J., Augustauskas, T. (2004). *Organization development paradigm*. Monograph. Kaunas: Vytautas Magnus University Press.
Gregory, G., Parry, T. (2006). *Designing brain-compatible learning* (3rd ed.). Thousand Oaks, CA: Corwin.

3. Irregularly published source prepared by editors or compilers

Mayo, E., Moore, H. (Eds.). (2002). *Building the Mutual State: Findings from Virtual Thinktank*. London: New Economics Foundation.

4. Newspaper article

Čerkauskas, M. European Union Support for Lithuania. (January 21, 2009). *Lietuvos rytas*, p.16.

5. Source by an organisation

Department of Statistics (2008). *Statistical Yearbook of Lithuania*. Vilnius: Statistics Lithuania.

6. Source with no author or editor

Constitution of the Republic of Lithuania (2008). Vilnius: Centre of Registers.

7. Article or chapter in irregularly published source by other authors

Rodie, A. R., Kleine, S. S. (2000). Customer Participation in Services Production and Delivery. In Swartz, T.A. & Iacobucci, D. (Eds.), *Handbook of Services Marketing and Management* (111-125). Beverly Hills, California: Sage Publications.

8. Chapter in encyclopaedia

Higher Education (2002). *Lithuanian encyclopaedia* (T. 1, p. 232). Vilnius: Science and Encyclopaedia Publishing Institute.
Smith, M. K. (2007). Social capital. *The encyclopaedia of informal education*. Available online at http://www.infed.org/biblio/social_capital.htm.

9. Article or chapter in conference material

Juozaitytė, L., Žičkienė, S. (2007). Collective Investment Undertakings and Their Place in Financial Market of Lithuania. *3rd International Conference on Business, Management and Economics: E-Conference Proceedings: [electronic resource]*, (1-17). Izmir: Yasar University.

10. Dissertation

Skunčikienė, S. (2008). Evaluating application of simulating business games in a learning organization (Doctoral dissertation, Vytautas Magnus University).

11. Online (internet) resources

Average salary in Lithuania in 2007. Lithuanian Department of Statistics. Available online at <http://www.stat.gov.lt/lt/news/view/?id=2899>.

12. Legal acts or other legal documents

Law on Real Estate Cadastre of the Republic of Lithuania. *Valstybės žinios*. 2000, No. 58-1704.

Note: first number – issue number of Valstybės žinios, second number – number of publication.

Ministers' orders, mayors' acts and similar documents are indicated in the same manner.